

# CONSTITUTION OF THE ALABAMA ASSOCIATION FOR INSTITUTIONAL RESEARCH

We, the undersigned, do hereby associate ourselves together for the purpose of forming an organization not for profit in accordance with the laws of the State of Alabama under the following proposed charter:

## *Article I*

### Name

The name of the organization shall be the Alabama Association for Institutional Research (ALAIR), hereafter referred to as the Association.

## *Article II*

### Purposes

The major purposes of the Association shall include the following: 1) the advancement of institutional research and related functions leading to improved understanding, planning and operation of Alabama institutions of higher education; 2) the dissemination of information and interchange of ideas on problems of common interest; and 3) the continued professional development of Association members.

The Association shall not carry on any activities not permitted by the appropriate sections of the Internal Revenue Code of 1954 or any future United States Internal Revenue Law:

- a) Tax exemption — Section 501 (c) (3);
- b) Deductible contributions — Section 170 (c) (2).

## *Article III*

### Membership and Voting

The qualifications of members and the manner of their admission shall be as follows:

Section 1. Membership in the Association and election to any office or appointment to any committee shall not be based on race, ethnic origin, sex, age or religious conviction.

Section 2. There shall be the following categories of membership; regular membership, graduate student membership, and emeritus membership.

Section 3. To be eligible for regular membership, a person or institution must (a) be actively engaged in institutional research, or (b) have a professional interest in activities related to institutional research.

Section 4. To be eligible for graduate membership, a person must (a) be actively engaged in institutional research, or (b) have a professional interest in activities related to institutional research.

Section 5. To be eligible for emeritus membership, a person must be retired and must have been an active member of the Association for a minimum of five years immediately preceding retirement. A person who retired before the fifth anniversary of the Association must have been actively engaged in institutional research for five years prior to retirement and must have been a member of the Association in each year between the Association's founding and the person's retirement.

Section 6. All individuals or institutions who otherwise pay annual dues set by the Association shall be considered regular members unless a different membership classification is requested.

Section 7. All registered members regardless of membership category, who attend the annual conference, shall be allowed to vote on Association business. Election of Association officers shall be held at the annual conference business meeting.

#### *Article IV*

##### Existence

This Association shall have perpetual existence.

#### *Article V*

##### Conduct of Affairs

The affairs of the Association shall be administered by a President, a Vice President, a Secretary, a Treasurer, and such other officers as may be provided by the Bylaws of the Association.

Such officers shall be elected by and from the membership at the annual meeting within those procedures specified in Article III.

#### *Article VI*

##### Executive Committee

The Executive Committee shall be composed of the officers designated in Article V, the Immediate Past President, 3 members-at-large to be appointed by the President and the two members of the Nominating Committee.

#### *Article VII*

##### Amendment

This constitution may be amended at the annual business meeting according to the following procedures:

Section 1. Proposed amendments to this Constitution: a) may be submitted to any member of the Executive Committee by a member of this Association in writing or via email at least sixty (60) days prior to the annual meeting; or b) may originate through action in the Executive Committee.

Section 2. Proposed amendments shall be circulated at least thirty (30) days prior to the annual business meeting and at the annual business meeting by the Secretary.

Section 3. Proposed changes to this Constitution conforming with Section 1 and 2 of this Article shall become effective immediately after they are approved by two-thirds of the members present at the annual business meeting.

## *Article VIII*

### Powers

All power not expressly stated in these articles shall be reserved to the members and/or shall be vested by specific empowerment in the Executive Committee on behalf of the Association unless specifically prohibited.

## *Article IX*

### Dissolution

In the event of dissolution of the Association, the last remaining officers, after paying or making provision for payment of all of the liabilities of the Association, shall vest all remaining assets and materials only in an organization or organizations with the same or similar purposes of the Association. The recipient organization (s) shall qualify for exempt status as determined by the Internal Revenue Code of 1954 or future United States Internal Revenue Law.

### **History of Changes**

*Adopted July 1987*

*Amended September 23, 1987*

*Amended April 6, 1989*

*Amended April 26, 1990*

*Amended April 4, 1992*

*Amended April 5, 1994*

*Amended April 15, 1998*

*Amended April 6, 2001*

*Amended April 30, 2004*

*Amended March 8, 2019*