

# ALAIR NEWSLETTER

Alabama Association for Institutional Research

February 1998

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## President's Message

**Myrtes Dunn Green**

Greetings,

This issue of the newsletter is dedicated to the true generosity of spirit of the Executive Committee. Throughout the year each has proven that dedication, commitment and camaraderie are hallmarks of their personalities. The long meetings, and in some instances the long drives to get to the meetings, the lively discussion and actions and of course the meals together have all contributed to an excellent working relationship.

Included in the newsletter are the various forms ALAIR uses. Please utilize your membership privileges and submit names for the offices of Vice President, Secretary and Nominating Committee members. Each is encouraged to apply for a travel grant to the May 17-20, 1998 AIR forum in Minneapolis. You will also find proposed amendments to the Constitution and to the Bylaws of our Association. These will be voted on during the April 15, 1998 business meeting. We look forward to unveiling to the membership the ALAIR web site and distributing updated Directories.

As always, if there are ideas, questions, concerns or you just want to say hello, use that technology and call, fax or e-mail an ALAIR member!

Myrtes

## ALAIR REGIONAL WORKSHOP HELD

The first ALAIR Regional Workshop was held at Reid State Technical College on January 30, 1998. With approximately 20 attendees, both

O'Neal Smitherman from the UA System and Judy Miller from Enterprise State Junior College presented sessions in statistics and SPSS. ALAIR President Myrtes Green and Vice President Anna Waggener welcomed ALAIR, and everyone enjoyed the "Mardi Gras" theme of kingcake and moonpies. Thanks to our local host, Vicki Hawsey, for a well equipped classroom and computer lab for a "hands-on data" experience.

## POSITION ANNOUNCEMENTS

The Office of Institutional Studies at Auburn University Montgomery has an opening for Assistant Director. Contact Dr. Robert B. Rogow, Director, Institutional Studies, P. O. Box 244023, Montgomery, AL 36124-4023 for further information.

The Office of Institutional Research at Samford University is searching for a full-time Research Assistant. Any interested applicants should contact Dr. James C. Eck, telephone 205-870-2484, Fax 205-870-2971, or e-mail [jceck@samford.edu](mailto:jceck@samford.edu).

## MEMBER NEWS

Dr. Carol Chenault is the new Director of Institutional Research at Calhoun State Community College. Her e-mail is [cdc@calhoun.cc.al.us](mailto:cdc@calhoun.cc.al.us) and telephone 205-306-2747.

We extend sincere sympathy to Ronald Range Director of Institutional Research at Shelton State Community College. His wife, Bonita passed away in January.

### ALAIR Newsletter

#### Executive Committee

*President: Myrtes Dunn Green*

*Vice President: Anna Waggener*

*Secretary: Janis W. Colee*

*Treasurer: Michael O'Rear*

*Past President: Julia Rogers*

*Members-at-Large:*

*Priscilla Holland*

*Willie Jackson*

*Jim Pitchford*

*Nominating Committee:*

*Reginald Crenshaw*

*Debbie Fortune*



## 12th ANNUAL ALAIR CONFERENCE

Coming Soon - April 14-15, 1998

Preliminary planning for the 12th Annual ALAIR Conference, led by program chair, Anna Waggener, is well underway. The Conference will be held Tuesday, April 14 and Wednesday, April 15, 1998 at the University of Alabama at Huntsville. The theme of this year's conference is *Challenges & Responses: Anticipating the Twenty-First Century*.

A Call for Proposals was mailed separately. Another one is included in this newsletter.

### Tentative Agenda for ALAIR.

**Bevill Center - University of Alabama at Huntsville**  
(See last page for directions)

#### Tuesday, April 14, 1998

5:00 - 6:00 p.m.	Registration (lobby)/Newcomer's Workshop (Rm 269)
6:00 - 7:00 p.m.	Early Bird Reception (meet in lobby)
7:00 - till	Dinner

#### Wednesday, April 15, 1998

8:00 - 9:00 a.m.	Registration/Breakfast (lobby)	
9:00 - 9:45 a.m.	General Session (Rms 268/269)	
	<u>Room 268</u>	<u>Room 269</u>
9:45 - 10:30 a.m.	Session A	Session B
	10 minute break	
10:40 - 11:25 a.m.	Session C	Session D
	10 minute break	
11:35 a.m. - 12:20 p.m.	Session E	Session F
	10 minute break	
12:30 - 1:30 p.m.	Lunch and business meeting	
1:30 - 3:00 p.m.	Panel discussion and awards presentation - adjourn	

**Conference Fee: \$55.00 (includes membership fee)**

#### Lodging

Marriott (Bevill Center, UAH): Must call 205-721-9428 for reservations (no 800 number)

Single or double: \$53.75 plus tax = \$60.13 per night  
Check in: 3:00 p.m. Check out: 12:00

**Must register by April 3, 1998 for these rates**

Other lodging in the area:

Hampton Inn - \$56.00 plus tax 800-426-7866  
Marriott Courtyard - \$61.00 plus tax 800-321-2211

**Any questions or comments:**

Anna Waggener

Telephone: 334-460-6591 Fax: 334-460-6054

E-mail: awaggene@usamail.usouthal.edu

### REGISTRATION FORM: ALAIR CONFERENCE

Name \_\_\_\_\_

Title/Position \_\_\_\_\_

Institution/Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

#### Mail form to:

Dr. Michael O'Rear  
University of Alabama  
Box 870100  
Tuscaloosa, AL 35487-0100

### DIRECTIONS TO BEVILL CENTER

**From the South:** take I-65 north. Take Exit 340 onto I-565 east to Huntsville. Use Exit 15 at the U.S. Space and Rocket Center; turn left at the second traffic signal onto Sparkman Drive. At the fourth traffic signal on Sparkman Drive, turn right onto North Loop Road. The Bevill Center is the building on the immediate left (three story brown brick). Parking is free and permits are not required for visitors.



**BE SURE TO PASS THIS NEWSLETTER ON  
TO SOMEONE IN YOUR OFFICE OR ON  
YOUR CAMPUS WHO MIGHT FIND IT  
USEFUL OR OF INTEREST!!**



## NOMINATIONS FOR OFFICERS AND AWARDS

A form is enclosed with this mailing that will allow you to nominate ALAIR members for election to office, and for our highest honor, the Joseph T. Sutton Leadership Award.

The Sutton Award is presented to individuals who distinguish themselves in one or more of the following ways: 1) service to ALAIR, SAIR, or AIR; 2) a career of leadership, accomplishment, and innovation in institutional research or a related field; 3) specific accomplishments and innovative endeavors that enhance the field of IR, an institution, or the community. The recipient must have been involved in institutional research or a related field in the state of Alabama. Current or past membership in ALAIR is not a requirement, nor is current residence in Alabama. You are encouraged to nominate any and all deserving individuals.

We also solicit nominations for ALAIR elected offices. Serving as an ALAIR officer is both a duty and a pleasure. It affords you the opportunity to benefit both the organization and yourself, and to work with an excellent group of people.

This year we are electing a vice president/program chair, a secretary, and two members of the nominating committee.

Nominate as many people as you like for each or any office, and especially yourself, if you're interested in serving. If you have any questions, contact Judy Rogers at 205-665-5251 or e-mail [judyrogers@worldnet.att.net](mailto:judyrogers@worldnet.att.net).

Both these forms must be submitted by February 28, 1998.

## NEW ALAIR RESOURCE DIRECTORIES

The 1998 ALAIR Resource Directory has been updated and is in the process of being printed. These directories will be available at the 1998 ALAIR Conference.

### NOW IS THE TIME TO JOIN ALAIR

Have you renewed your ALAIR membership for 1997-98? Membership is open to any person who is actively engaged in institutional research, or who has professional interest in activities related to institutional research. If you want to improve your institution's understanding, planning and operation; interchange and exchange ideas on topics of common interest, and continue your professional development, **JOIN ALAIR TODAY!** To continue receiving the newsletter with information on meetings, topics of current interest, proceedings of past meetings and new information on Alabama higher education institutions and personnel, as well as materials from other groups using our membership list, you should be a current member of ALAIR.

If you did not attend the annual conference in Tuscaloosa or renew your membership at that time or since then, please complete the following brief form and mail it along with \$15.00 to:

**Dr. Michael O'Rear**, Associate Director of IR, The University of Alabama, Box 870166, Tuscaloosa, AL 35487-0166.

An institutional membership is available for \$25.00 and covers two individuals.

**NOT REQUIRED IF ATTENDING THIS YEAR'S ANNUAL CONFERENCE - MEMBERSHIP INCLUDED IN REGISTRATION.**

## MEMBERSHIP RENEWAL FORM

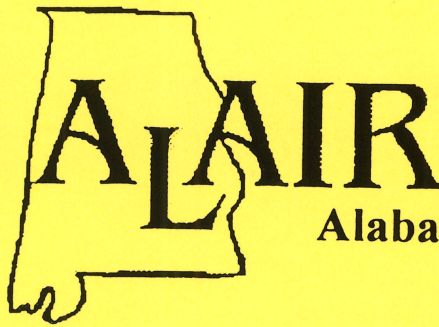
Name \_\_\_\_\_  
Position \_\_\_\_\_  
Institution \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_  
Zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

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### ALAIR TRAVEL GRANT TO AIR

Enclosed with this newsletter is an application form for the annual travel grant that ALAIR awards to a member for travel to the AIR Forum. The amount is \$300, and it is always surprising that we have so few applicants. You do not have to be presenting a paper (although that certainly would be a consideration), and you do not have to be a long-term member of ALAIR. Indeed, the award originally was conceived to encourage members with limited travel resources, or persons new to the profession, to access the benefits that can be received by attending a national conference. The 38th Annual AIR Forum is scheduled for May 17-20, 1998, in Minneapolis, Minnesota. Program and registration materials have been mailed. If you wish to receive this information, contact AIR: telephone 850-644-4470, fax 850-644-8824, or e-mail [air@mailers.fsu.edu](mailto:air@mailers.fsu.edu), or visit the AIR/Forum 98 web site at: <http://www.fsu.edu/~air>.





## Alabama Association for Institutional Research

### Call for Participation/Papers

The 12th **Alabama Association for Institutional Research (ALAIR)** Annual Conference will be held at The Tom Beville Center, Huntsville, AL, April 14-15, 1998. The theme, "**Challenges & Responses: Anticipating the Twenty-First Century,**" is relevant to each of us. The Annual Conference gives us an opportunity to share data, experiences, assessment activities, research outcomes, plans, projects, skills, expertise, challenges, and opportunities.

Your participation in the ALAIR Annual Conference is essential to ensure the success of the Conference. You do not have to be an ALAIR member, or even an institutional researcher. Proposals in all areas of institutional research, assessment, policy analysis, planning, and related techniques are encouraged. Your participation can take the form of a paper, a presentation, or a tools and techniques session. Proposals do not have to be related directly to the conference theme.

- Papers and Presentations are formal sessions that present a scholarly approach or extended discussion of a technique of interest to conference participants. These sessions will be approximately 45 minutes in length (which includes the time for questions/answers).
- Tools and Techniques sessions are informal presentations of reports, analyses, techniques, software, demonstrations, and the like. The presenter may develop a brief (3-5 minutes) presentation, but the value of this type of session is the opportunity to discuss the topic one-on-one, or in small groups.

To submit your proposal, send the following information and attach a brief abstract of what you plan to present. Please send it to the address listed below by **March 1, 1998**. If you have special equipment requirements, questions, or concerns, please contact Anna T. Waggener at 334-460-6591, fax (334-460-6054), or E-mail: [awaggene@jaquarl.usouthal.edu](mailto:awaggene@jaquarl.usouthal.edu).

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### ALAIR PRESENTATION/PAPER PROPOSAL Annual Conference, April 14-15, 1998

Title of Presentation \_\_\_\_\_

Type of Presentation: Paper \_\_\_\_\_ Presentation \_\_\_\_\_ Tools \_\_\_\_\_ Techniques \_\_\_\_\_

Authors/Presenters \_\_\_\_\_

Contact Person's Name \_\_\_\_\_

Address \_\_\_\_\_

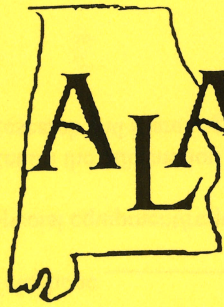
City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email address \_\_\_\_\_

Special equipment/requirements \_\_\_\_\_

Return the information and your proposal by March 1, 1998 to Anna T. Waggener, Statistical Research Analyst, Institutional Research and Planning, AD 245, Mobile, AL 36688. Proposals will also be accepted by E-mail.





# AAIR NEWSLETTER

Alabama Association for Institutional Research

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Janis W. Colee  
Secretary, Alabama Association for  
Institutional Research  
P. O. Box 302000  
Montgomery, AL 36130-2000

Circle 1 on Reader Service Card      Please Print Name and Address      Date      Telephone

Name      Address      City      State      Zip

Organization      Title      E-mail Address      FAX

Comments      (Please Print Name and Address)

AAIR is a non-profit organization that was established in 1982. Its purpose is to provide a forum for the exchange of information and ideas among institutional researchers in Alabama. The organization is composed of members who are interested in the field of institutional research and who wish to share their experiences and knowledge with others in the field.

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Alabama Association for Institutional Research

AAIR