



# ALAIR

Alabama Association for Institutional Research

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*For Approval by Membership at the 2023 ALAIR Annual Business Meeting*

## 2022 ALAIR Annual Business Meeting Minutes

*Date:* Friday, March 25, 2022

*Time:* 12:20pm-1:00pm

*Location:* Springhill Suites at the Wharf, Orange Beach, AL

*Present:*

President	Jacob Pleitz (The University of Alabama)
Vice-president/Chair	Mandy Sessions (Wallace Community College - Dothan)
Past President	Lesley Shotts (J.F. Drake State Community and Technical College)
Treasurer	Molly Mathis (University of North Alabama)
Secretary	Jessica Carroll (Wallace Community College - Selma)
Member-at-Large	Mattie Hudson (Wallace State CC-Hanceville)
Member-at-Large	Melody Wicker (Wallace Community College - Dothan)
Nominating Committee	Jeffrey Guenther (Athens State University)
Nominating Committee	Lindsay Hutcherson (Coastal Alabama Community College)

*Conference Theme:* Pivoting to a Better Future

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**Call to order:** After morning conference sessions at the Springhill Suites at the Wharf, the 2022 Alabama Association for Institutional Research (ALAIR) Annual Business Meeting was called to order by President Jacob Pleitz (The University of Alabama) at 12:20 pm on Friday, March 25, 2020. Jacob welcomed ALAIR members and thanked the platinum sponsors (Strategic Planning Online and Watermark), presenters, and introduced the executive committee. He also thanked Vice-president and Conference Chair Mandy Sessions (Wallace State Community College - Dothan) for planning a great conference.

**Approval of minutes:** President Jacob Pleitz asked all members to review last year's July 29, 2021 Annual Business Meeting minutes. After giving members a few minutes to review minutes, Jacob asked if there were any changes to the minutes. Wendy Broyles moved to accept the minutes and Julianna Proctor seconded. The motion passed unanimously.

**Treasurer's report:** The 2020 and 2021 ALAIR Treasurer's Reports were distributed before the business meeting started. President Jacob Pleitz stated that the current treasurer's report starts on July 30, 2021 and ends on March 20, 2022. The current bank account balance is \$27,018.53. Jacob stated the grand total balance between the checking account and CD is \$37,151.29. Lesley Shotts moved to accept the 2020-2021 Treasurer's report and Kelly Birchfield seconded. The motion passed. Emily Rothenbacher moved to accept the 2021-2022 Treasurer's report and Lesley Shotts seconded. The motion passed.

**Conference Recap:** Vice President and Conference Chair Mandy Sessions stated there were 22 attendees at the pre-conference workshop (*The One Where We Coded*), 60 people registered for the conference and 58 attendees. There were 13 institutional memberships and 22 individual memberships. She also reminded the membership that the executive committee is looking for a conference location for next year and if any institutions are interested in hosting to please let any board member know.

## **NEW BUSINESS**

**2022 AIR Forum and SAIR Conference:** President Jacob Pleitz provided details to the membership about the 2022 AIR and SAIR conferences. The AIR conference will be held June 6 – 9 in Phoenix, Arizona and the 2022 SAIR conference will be held October 1 – 4 in New Orleans, LA. Matthew Campbell shared more information about the upcoming SAIR conference.

**Past Presidents:** President Jacob Pleitz introduced ALAIR past presidents that were in attendance. Past Presidents received a turtle pin prior to the business meeting to wear at future conferences.

**ALAIR Board Elections 2020-2021:** Past President Lesley Shotts discussed the nominations for the 2022-2023 slate of officers. Lesley reminded the membership that someone can submit themselves or submit any nominations in addition to those proposed by the nominating committee. Lesley then presented the slate of officers, as well as provided a biography for each nominee: Ginny Cockrell (University of Alabama in Huntsville) was nominated as the Vice-President/Conference Chair; Jessica Carroll (Wallace Community College – Selma) was nominated as secretary; and John LeMay (University of North Alabama) and Mattie Hudson (Wallace State Community College) were nominated as Nominating Committee members.

After the slate was presented, Lesley asked for nominations from the floor and explained that if additional nominations were made, we would vote by paper ballot. No nominations were made from the floor and Lesley recommended accepting the slate of nominations. A motion was made and seconded to accept the slate of nominations. The motion passed.

**Joseph T. Sutton Leadership Award 2020:** Past President Lesley Shotts explained the qualifications to be eligible for this award. President Jacob Pleitz announced Julie

Proctor (University of Alabama) as the 2022 Joseph T Sutton Leadership Award winner. President Jacob Pleitz and Vice President and Conference Chair Mandy Sessions presented a plaque to Julie and read the letter that was sent to her University President on behalf of ALAIR.

**Sam Lowther Travel Grant award:** N/A

**Door Prizes:** Vice President Mandy Sessions drew names for door prizes.

**Adjournment:** President Jacob Pleitz thanked everyone for attending the conference and wished them a safe trip home. The business meeting was adjourned at 1:00pm.