



*Approved by Membership at the 2022 ALAIR Business Meeting*

## 2021 ALAIR Annual Business Meeting Minutes

*Date:* Thursday, July 29, 2021

*Time:* 1:30pm-2:25pm

*Location:* Zoom

*Present:*

President	Lesley Shotts (J.F. Drake State CTC)
Vice-president/Chair	Jacob Pleitz (University of Alabama)
Past President	Wendy Broyles (Troy University)
Treasurer	Nareiko Stephens (Jefferson State CC)
Secretary	Jessica Carroll (Wallace CC Selma)
Nominating Committee	John Glasscock (Auburn University Montgomery)
Nominating Committee	Jesse Lowe (University of Alabama - Birmingham)

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**Call to order:** The 2021 Alabama Association for Institutional Research (ALAIR) Annual Business Meeting was called to order by President Lesley Shotts (J.F. Drake State CTC) at 1:30 pm on Thursday, July 29, 2021. Lesley welcomed ALAIR members to the virtual business meeting.

**Professional Development Session:** President Lesley Shotts introduced Dr. Angel Jowers (University of West Alabama). Dr. Jowers presented Humor Me: 2020 edition, which contained five self-care tips for surviving a pandemic. She suggested getting plenty of sleep, avoid mindless snacking, exercising to release endorphins, dancing it out, and learning a new hobby.

**Introduction of the ALAIR Board:** Each board member introduced themselves to the membership.

**Approval of minutes:** Lesley asked all members to review last year’s March 13, 2020, Annual Business Meeting minutes. After giving members a few minutes to review minutes, Lesley asked if there were any changes to the minutes. There were no suggested

changes. Juliana Proctor (University of Alabama) made a motion to accept the minutes as is, and Jeff Guenther (Athens State University) seconded the motion. The minutes were accepted as is.

**Treasurer's report:** Treasurer Nareiko Stevens (Jefferson State Community College) stated the current bank account balance is \$24,557.81 and the current CD balance is \$10,128.12. The CD began with a balance of \$10,000, transferred from the checking account. The grand total balance between the checking account and CD is \$34,685.93. The CD's maturity date is August 15, 2021. Nareiko stated that there is still one institution that has not paid conference fees from last year. He has reached out to the institution and will continue to do so.

## **NEW BUSINESS**

**AIR Forum and SAIR Conference:** Lesley provided details to the membership about the AIR and SAIR conferences. The AIR forum will be held June 6-9, 2022, in Phoenix, AZ. SAIR 2021 will be held October 9-12, 2021, in Louisville, KY.

**ALAIR 2021 Conference Update:** ALAIR plans to hold a physical conference next March. The newly elected Vice President will oversee planning the conference.

**New Member Spotlight:** Vice President Jacob Pleitz (University of Alabama) shared about the New Member Spotlight, designed to showcase ALAIR's diverse membership. A member will be interviewed and answer questions such as how they got started in higher education, their interests outside of work, etc. The New Member Spotlight will go out bi-monthly.

**ALAIR Board Elections 2021-2022:** Wendy Broyles discussed the nominations for the 2021-2022 slate of officers. Wendy reminded the membership that someone can submit themselves or submit any nominations in addition to those proposed by the nominating committee. Wendy then presented the slate of officers. A biography for each nominee was emailed prior to the meeting. The nominees are: Mandy Sessions (Wallace Community College) - Vice-President/Conference Chair; Dr. Molly Mathis (University of North Alabama) - Treasurer; and Lindsay Hutcherson (Coastal Alabama Community College) and Jeffrey Guenther (Athens State University) - Nominating Committee members.

After the slate was presented, Wendy asked for nominations from the floor. No nominations were made from the floor. Angel Jowers moved that the membership approve all of the presented new officers; Jacob Pleitz seconded the motion. The slate was approved as presented.

**Joseph T. Sutton Leadership Award 2021:** There were no nominations for the Joseph T. Sutton Leadership Award this year.

**Sam Lowther Travel Grant award:** Jacob Pleitz announced that Emily Rothenbacher (University of Alabama) was selected as the Sam Lowther Travel Grant award winner for 2021. Emily will be reimbursed \$300 to defray travel expenses after attending the SAIR Conference or AIR Forum in 2022.

**Adjournment:** Lesley opened the floor for any discussion. Angel Jowers announced that former ALAIR secretary Hayley Johnson is resigning from the University of West Alabama, and they will begin a search for a Coordinator of Planning and Assessment. There were no additional discussions. The meeting was adjourned at 2:25pm.

Respectfully submitted,

Jessica Carroll  
ALAIR Secretary 2021