

ALABAMA ASSOCIATION OF INSTITUTIONAL RESEARCH

Annual Business Meeting

April 13, 2012

Faulkner University, Fairhope, AL

Officers Present

President: John McIntosh
Past President: Alicia Simmons
Treasurer: Kristi Barnett
Nominating Committee: Emily Brewer; Jon Acker
Member-At-Large: Angel Jowers

Officers Absent

Secretary: Karen Hamby

MEETING MINUTES

CALL TO ORDER: The meeting was called to order by President John McIntosh.

REVIEW OF MINUTES: The minutes of the April 5, 2011 Annual Business Meeting were reviewed and approved.

TREASURER'S REPORT: The treasurer's report was reviewed and approved.

OLD BUSINESS: None

NEW BUSINESS: John McIntosh and Linda Caldwell gave a conference report.

NOMINATING COMMITTEE REPORT: The Nominating Committee presented Dr. John Drew of Troy University as the ALAIR 2011 Best Presentation Recipient. The Committee also presented Dr. Mimi Johnson of Trenholm State Technical College as the AIR Grant Award. There were no nominations for the Joseph T. Sutton Leadership Award.

The Nominating Committee recognized President John McIntosh for serving as both President and Vice President during the 2011-2012 year. The Committee presented him with an engraved clock for his outstanding service.

The Nominating Committee reported a slate of nominees. The nominations were unanimously approved as follows:

- Vice President: Dr. Jon Acker, University of Alabama
- Secretary: Michelle Hower, Southeastern Bible College
- Nominating Committee: Donna Sanders, Troy University
Erica Giles, Trenholm State Technical College

OTHER BUSINESS: None

ANNOUNCEMENTS: President John McIntosh announced the following upcoming conferences:

- AIR Forum- June 2-6, 2012 - New Orleans, Louisiana
- SAIR Conference- September 22-26, 2012 - Orlando, Florida

As there was no other business, the meeting was adjourned by President John McIntosh.

Respectfully submitted,
Michelle Hower

Alabama Association for Institutional Research

Treasurer's Report: April 13, 2012

Annual ALAIR Conference- Faulkner State Community College, Fairhope, Alabama

Total funds from Transition Meeting Treasurer's Report:

\$5,856.11

Checking Account

Check	Date	Transaction	Debit	Credit	Balance
	05/25/11	Beginning Balance			\$5,856.11
#122	06/08/11	Travel Grant	\$300.00		\$5,556.11
#123	07/05/11	Travel Grant	\$300.00		\$5,256.11
#132	09/08/11	Reimbursement	\$270.00		\$4,986.11
Deposit	10/04/11	Membership		\$25.00	\$5,011.11
Auto	10/14/11	New checks	\$41.04		\$4,970.07
Deposit	10/05/11	Savings Transfer (Closed)		\$267.11	\$5,237.18
Deposit	10/26/11	Membership		\$100.00	\$5,337.18
#124	10/26/11	Travel Grant	\$200.00		\$5,137.18
Deposit	12/02/11	Sponsorship		\$1,000.00	\$6,137.18
Deposit	01/25/12	Membership		\$25.00	\$6,162.18
#251	01/31/12	Schooner Joshua (Event)	\$250.00		\$5,912.18
Deposit	02/09/12	Sponsorship		\$1,060.00	\$6,972.18
Deposit	02/27/12	Registration & Fees		\$360.00	\$7,332.18
Deposit	02/29/12	Registration & Fees		\$240.00	\$7,572.18
Deposit	03/19/12	Registration & Fees		\$2,800.00	\$10,372.18
Deposit	03/23/12	Registration & Fees		\$960.00	\$11,332.18
#252	03/28/12	Refund - Conference overpay	\$60.00		\$11,272.18
Deposit	03/28/12	Registration & Fees		\$925.00	\$12,197.18
		Current Balance			\$12,197.18

Certificate of Deposit*

Date	Transaction	Debit	Credit	Balance
3/26/2011	Value from transition report			\$5,547.65
6/26/2011	Interest		\$17.37	\$5,565.02
9/26/2011	Interest		\$17.42	\$5,582.44
12/26/2011	Interest		\$17.28	\$5,599.72
3/26/2012	Interest		\$17.29	\$5,617.01
	Current Value			\$5,617.01

Total from Checking:

\$12,197.18

Total from CD:

\$5,617.01

Total Cash on Hand:

\$17,814.19

Treasurer's Notes:

Certificate of Deposit is scheduled to mature and renew on 5/23/2012

Respectfully Submitted: Kristi Barnett, Treasurer

4/13/2012