



Not Approved

ALABAMA ASSOCIATION FOR INSTITUTIONAL RESEARCH

2010 Annual ALAIR Business Meeting
Marriott Shoals Hotel and Spa, Florence, Alabama
April 19-20, 2010

MEETING MINUTES

The 2010 Annual ALAIR Business Meeting was called to order at 12:40 p.m. by ALAIR President Alicia Simmons. Ms. Simmons thanked Program Chair Tara George for the wonderful job she did in organizing the 2010 conference and also thanked Dr. Andrew Luna, Ms. Kathy Robbins and others from the University of North Alabama for hosting the conference and for their hard work as Conference Planning Committee Members.

The 2010 Business meeting minutes were distributed in the registration packets to those in attendance. Patricia Pratt asked if there were any changes and/or additions to the ALAIR 2009 Business minutes. There were none. Andrew Luna made a motion to accept the minutes as submitted; Sam Lowther seconded the motion, and it was unanimously approved.

John McIntosh read the treasurer's report; there were no changes/additions to the treasurer's report. Tara George made the motion to accept the treasurer's report as submitted; Andrew Luna seconded the motion, and it was unanimously approved.

President Alicia Simmons introduced Mr. John Rosier, Member-at-Large. She stated that Mr. Rosier would be demonstrating a new online membership system. Mr. Rosier reported that he had looked at several different vendors and that the Executive Committee had agreed to purchase WildApricot at a cost of \$300 per year. He then gave a brief demonstration of the software's capabilities and how ALAIR would use it. He summarized several of the software's applications, including updating account and membership information, events promotion, dashboards, etc. He stated that the ALAIR membership would be receiving an email when the product goes live.

President Alicia Simmons introduced Past President Diane Sherman and thanked her for her past three years of service to ALAIR.

Diane Sherman thanked the Nominating Committee members, Gordon Mills and Jowaune Williams for their work. She reported that Tenika Milsap from the University of West Alabama had been chosen as the recipient of the AIR Travel grant. She also congratulated Ms. Patricia Pratt and Ms. Angel Jowers of UWA who would be attending AIR Annual Meeting and presenting as recipients of the 2009 ALAIR Best Paper Award. Ms. Sherman then presented the slate of officers for approval by the membership as follows:

Vice President/President-Elect	Patricia Pratt (The University of West Alabama)
Secretary	Karen Hamby (Samford University)
Nominating Committee	Subrena Simpkins (Alabama Commission on Higher Ed)
	Mac Atkins (Troy University)

There being no nominations from the floor, the motion to accept the proposed slate of officers was passed and the slate was approved.

There were no nominations for the Joseph T. Sutton Leadership Award.

The presidential gavel was then turned over to the new president Ms. Tara George of Jefferson State Community College.

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President-Elect Tara George introduced Mr. Terry Bowden, Head Football Coach at the University of North Alabama. Ms. George stated that she had met Mr. Bowden years before and that his commitment to ADA and special needs led her to work with mental retardation and special needs populations.

Mr. Bowden thanked Ms. George for her introduction. He then delivered a very inspirational talk about his career, leaving the group with three main points. 1) Be the best at what you do; 2) Be willing to pay the price; and 3) Be willing to take responsibility for what you do.

Ms. George thanked Mr. Bowden and presented him with a gift of appreciation. She then presented Ms. Alicia Simmons a gift of appreciation for her past two years of leadership to ALAIR.

After door prizes were distributed, the meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Patricia R. Pratt
ALAIR Secretary
2008-2009
2009-2010

Alabama Association for Institutional Research

Treasurer's Annual Report: March 31, 2009 - April 20, 2010

2010 Annual Conference Marriott Shoals - Florence, Alabama

Total funds from previous Report:

\$13,792.16

Checking Account

Check	Date	Transaction	Debit	Credit	Balance
	3/31/2009	Beginning Balance			\$13,284.67
197	3/30/2009	Diane Sherman Reimbursement	\$63.80		\$13,220.87
198	3/30/2009	Yardley Bailey Reimbursement	\$184.95		\$13,035.92
199	3/30/2009	Bonnie Stauffer-line dance instructor	\$100.00		\$12,935.92
200	3/30/2009	VOID	\$0.00		\$12,935.92
201	4/1/2009	Marion Military Institute refund of Conf fees	\$55.00		\$12,880.92
202	4/1/2009	AL A&M refund of Conf fees	\$55.00		\$12,825.92
203	4/1/2009	UAB refund of Conf fees	\$55.00		\$12,770.92
	4/2/2009	Deposit: Conf fees & \$90 donation		\$1,265.00	\$14,035.92
204	4/3/2009	Concordia College reflund of Conf fees	\$65.00		\$13,970.92
205	4/3/2009	AL Southern CC refund of Conf fees	\$55.00		\$13,915.92
206	4/14/2009	Marriott Auburn Opelika: venue/catering	\$6,202.82		\$7,713.10
207	4/14/2009	VOID	\$0.00		\$7,713.10
208	4/14/2009	Delta Cost Project: Jane Wellman, Conf gue	\$383.99		\$7,329.11
209	4/14/2009	SACS: Ralph Russell, Conf guest presenter	\$220.40		\$7,108.71
210	4/27/2009	Sam Lowther Reimbursement	\$70.53		\$7,038.18
	4/27/2009	Deposit: Conf fees & memberships		\$320.00	\$7,358.18
	5/12/2009	Deposit: membership		\$20.00	\$7,378.18
211	6/23/2009	Gordon Mills AIR Grant	\$310.00		\$7,068.18
	6/26/2009	Deposit: membership		\$40.00	\$7,108.18
	6/26/2009	Deposit: membership		\$40.00	\$7,148.18
	7/10/2009	FEES: Harland Clarke - Check Order	\$39.50		\$7,108.68
	7/17/2009	FEES: Harland Clarke - Check Order	\$24.50		\$7,084.18
	10/5/2009	Deposit: Memberships		\$40.00	\$7,124.18
101	11/5/2009	Julianna Proctor - SAIR Grant	\$200.00		\$6,924.18
	1/26/2010	Deposit: Vendors for 2010 Conference		\$2,000.00	\$8,924.18
	2/25/2010	Deposit: Membership/Conference Fees		\$710.00	\$9,634.18
102	3/11/2010	Alabama Music Hall of Fame - Facility Use	\$600.00		\$9,034.18
	3/11/2010	Deposit: Membership/Conference Fees		\$965.00	\$9,999.18
	3/24/2010	Deposit: Membership/Conference Fees		\$825.00	\$10,824.18
	4/13/2010	Deposit: Membership/Conference Fees/Vendors		\$2,410.00	\$13,234.18
	4/13/2010	Deposit: Membership/Conference Fees		\$770.00	\$14,004.18
		Current Balance			\$14,004.18

Alabama Association for Institutional Research

Treasurer's Annual Report: March 31, 2009 - April 20, 2010

2010 Annual Conference Marriott Shoals - Florence, Alabama

Savings Account

Date	Transaction	Debit	Credit	Balance
3/31/2009	Beginning balance			\$301.56
3/31/2009	Deposit - Interest		\$0.08	\$301.64
6/30/2009	Deposit - Interest		\$0.07	\$301.71
9/30/2009	Deposit - Interest		\$0.08	\$301.79
12/31/2009	Deposit - Interest		\$0.08	\$301.87
3/31/2010	Deposit - Interest		\$0.06	\$301.93
	Current Balance			\$301.93

Certificate of Deposit*

Date	Transaction	Debit	Credit	Balance
10/23/2008	Beginning Balance			\$5,203.14
11/26/2009	Interest Earned		\$242.99	\$5,446.13
	Current Balance			\$5,446.13

Total from Checking:	\$14,004.18
Total from Savings:	\$301.93
Total from CD:	\$5,446.13
Total Cash on Hand:	\$19,752.24

Treasurer's Notes:

* CD matured in November 2009 at Colonial Bank. Janis Newborn closed CD and sent check to John McIntosh.

A new CD was opened on January 26, 2010 at Regions Bank. The new APY is 1.6%. The term is 14 months.

Respectfully Submitted: John McIntosh, Treasurer

20-Apr-10