

Approved by Membership at the April 13, 2007 ALAIR Business Meeting

ALABAMA ASSOCIATION FOR INSTITUTIONAL RESEARCH
2006 Annual ALAIR Business Meeting
University of Alabama
Tuscaloosa, AL
Friday, April 7, 2006

The Business Meeting was called to order by President Cara Mia Pugh at 12:15 PM in the Alabama Museum of Natural History. President Pugh welcomed ALAIR members. She thanked host institution, the University of Alabama, represented by Bill Fendley and the OIRA staff from the University, and presented Bill with a gift. She also expressed gratitude to Program Chair Sarah Latham for her efforts on this conference. President Pugh introduced the Executive Committee members and thanked them for their commitment to ALAIR. She especially thanked outgoing Past President Kris Mascetti.

Minutes from the Business Meeting at the 2005 Conference at Faulkner State Community College in Fairhope were presented by Secretary Jane Mathis-Hopson. Steve Fancher moved and Bai Kang seconded the motion that the minutes be approved with the correction of one typographical error ("2005-06," not "2005-05"). The motion passed and the minutes were approved with this correction.

Treasurer Linda Lunsford presented the Treasurer's Report, a copy of which is included. The total cash on hand (checking and savings accounts) is \$9,969.56 (before payment of conference bills). Patricia Pratt moved and Michele Jarrell seconded the motion to approve the Treasurer's Report. Motion passed.

President Pugh then turned the podium over to Conference Chair Dr. Sarah Latham of Samford University. Sarah thanked the University of Alabama and the UA System for hosting and for providing today's lunch. She individually recognized the members of the UA OIRA staff, all of whom helped with the conference. She thanked the Samford IR staff for their hard work, the ALAIR Executive Committee, and the presenters and facilitators who helped make this conference a success. Dr. Latham announced that a total of 73 people had registered for the conference.

President Pugh reported to the membership on several items accomplished during her presidential tenure including the establishment of a member listserve which is getting regular use, the refinement of the ALAIR resource directory, continuing discussion about the question of individual vs. institutional memberships, a study of high school class rank, and a very successful January drive-in workshop. Eighty-eight persons were in attendance at the workshop, and ALAIR currently has 89 members.

Past President Kris Mascetti expressed thanks to Kim Thoma and Danny Brooks, members of this year's Nominating/Awards Committee. She reviewed the names of the year's ALAIR Travel Grant winners: Griena Knight (Miles College), winner of the travel grant for SAIR last fall, and Hanne Delbridge (University of Alabama), winner of the travel grant for the AIR Forum in May. The Best Paper Award had gone to Sam Lowther and Jonathan Langley of Auburn, and Kris presented them with their award certificates. She then presented the 2006-07 slate of officers for approval by the membership. The slate consists of the following nominees:

Vice President/President-Elect: Dr. Yardley Bailey (University of Alabama System)
Secretary: Ms. Julianna Proctor (University of Alabama)
Nominating Committee: Mr. Paul Darring (University of South Alabama)
Mr. Johnny McMoy (Chattahoochee Valley Community College).

There being no nominations from the floor, the motion to accept the proposed slate of officers was made by Bill Fendley and seconded by Steve Fancher. The motion passed and the slate was approved.

Although no Sutton Award was given this year, Past President Mascetti reviewed the criteria for the award and recognized the four previous Sutton Award winners in attendance at the Business Meeting: Sam Lowther (Auburn), Janis Colee Lowther (ACHE), Bill Fendley (University of Alabama), and Hanne Delbridge (University of Alabama).

She then thanked President Pugh for her service to ALAIR during the past year and presented Cara Mia with the traditional ALAIR gift to outgoing presidents: an engraved wooden box.

Robert Gottesman announced that the winner of the jelly-bean contest was Jon Acker.

Matt Campbell encouraged all present to attend the AIR Forum in May in Chicago, and Cathy Tanner encouraged attendance at the SAIR conference in Crystal City, VA October 14-17, 2006.

The traditional drawing for door prizes (contributed by many attending schools) was held, after which the meeting was adjourned at approximately 1:30 PM.

Respectfully submitted,

Jane Mathis-Hopson
ALAIR Secretary 2004-06

Alabama Association for Institutional Research

Treasurer's Annual Report - April 6, 2005 - April 4, 2005

2006 Annual Conference - University of Alabama, Tuscaloosa, Alabama

Total funds from previous Annual Report:

\$9,969.56

Checking Account

Check	Date	Transaction	Debit	Credit	Balance
	4/6/2004	Beginning balance			\$6,232.25
137	4/4/2005	Office Max - Name Tags	\$28.94		\$6,203.31
138	4/7/2005	Linda Lunsford - Conference Breaks	\$283.67		\$5,919.64
139	4/8/2005	Miller's Grand Events - Tent	\$405.60		\$5,514.04
140	4/8/2005	Sharon Overstreet Catering	\$1,365.00		\$4,149.04
141	4/8/2005	J Lowther's Award	\$14.82		\$4,134.22
142	4/18/2005	Randy Swing- '05 Conf Expense	\$1,338.20		\$2,796.02
143	5/8/2005	Phil Kimrey - '05 Conf Expense	\$400.00		\$2,396.02
144	5/8/2005	VOID			\$2,396.02
145	5/17/2005	Auburn Reimbursement - Printing	\$90.50		\$2,305.52
	6/9/2005	Deposit - 8 Memberships		\$160.00	\$2,465.52
146	6/13/2005	Mimi Johnson - '04 Best Paper (AIR)	\$250.00		\$2,215.52
147	6/13/2005	Andrea Agnew - '04 Best Paper (AIR)	\$250.00		\$1,965.52
	6/13/2005	Deposit - 3 Memberships		\$60.00	\$2,025.52
	9/16/2005	Deposit - 3 Memberships		\$60.00	\$2,085.52
	11/7/2005	Deposit - 2 Memberships		\$40.00	\$2,125.52
	12/31/2005	Deposit - 2 Memberships		\$40.00	\$2,165.52
	1/25/2006	Deposit - 2 Memberships		\$40.00	\$2,205.52
148		VOID			\$2,205.52
149	1/26/2006	Wal Mart - Receipt Book	\$6.51		\$2,199.01
150	1/26/2006	Cara Mia Pugh - Workshop Supplies	\$65.73		\$2,133.28
151	1/27/2006	Bevill State CC - Overpayment refund	\$46.00		\$2,087.28
152	1/27/2006	Heavenly Ham-Workshop lunches	\$826.69		\$1,260.59
153	1/27/2006	Griena Knight (SAIR)	\$200.00		\$1,060.59
	1/30/2006	Deposit - QEP Workshop receipts		\$1,560.00	\$2,620.59
154	2/23/2006	Cara Mia Pugh - Reimburse for Honorarium	\$379.30		\$2,241.29
155	3/10/2006	UAB - Reimbursement for Postage	\$51.09		\$2,190.20
	3/15/2006	Deposit - QEP Workshop receipts		\$165.00	\$2,355.20
	3/15/2006	Deposit - '06 Conf Registrations		\$1,680.00	\$4,035.20
	3/24/2006	Deposit - '06 Conf Registrations		\$1,540.00	\$5,575.20
156	3/24/2006	Kris Mascetti -supplies	\$15.18		\$5,560.02
157	3/24/2006	Eagle Awards	\$72.00		\$5,488.02
	3/31/2006	Deposit- '06 Conf Registrations		\$785.00	\$6,273.02

*Prio
(gift
certs.)*

Alabama Association for Institutional Research Treasurer's Annual Report - April 6, 2005 - April 4, 2005

2006 Annual Conference - University of Alabama, Tuscaloosa, Alabama

158	4/2/2006	Refund - Patricia Pratt	\$40.00		\$6,233.02
		Current Balance			\$6,233.02

Savings Account

Date	Transaction	Debit	Credit	Balance
	Beginning balance			\$3,165.99
4/10/2005	Deposit - 5 Conf/Memberships		\$375.00	\$3,540.99
5/9/2005	Deposit - 2 Conf/Memberships		\$150.00	\$3,690.99
5/18/2005	Deposit - 2 memberships		\$40.00	\$3,730.99
9/16/2006	Deposit - Interest		\$1.79	\$3,732.78
9/30/2005	Deposit - Interest		\$1.88	\$3,734.66
12/31/2005	Deposit - Interest		\$1.88	\$3,736.54
	Current Balance			\$3,736.54

Total from Checking:	\$6,233.02
Total from Savings:	\$3,736.54
Total Cash on Hand:	<u>\$9,969.56</u>

Respectfully Submitted: Linda Lunsford, Treasurer

April 4, 2006