

ALAIR Annual Business Meeting

TROY STATE UNIVERSITY MONTGOMERY

Montgomery, Alabama

Friday, April 4, 2003

Welcome and Introductions

The ALAIR Annual Business Meeting was called to order at 11:30 a.m. by President, Dr. William Fendley at Troy State University Montgomery. Dr. Fendley began by welcoming everyone to the meeting and presenting the new ALAIR banner that was procured by Robert Gottesman. The ALAIR logo banner will be displayed in a prominent location during our Annual ALAIR Conferences in the future. Dr. Fendley acknowledged Dr. and Mrs. Joseph T. Sutton as our special guests. Dr. Fendley introduced the 2002-2003 ALAIR Executive Board and extended a word of thanks to each member for their commitment to ALAIR during the past year.

Minutes from 2002 Business Meeting

Cathy Tanner, Secretary, presented the minutes of the Annual Business Meeting held at Samford University in Birmingham on April 12, 2002. A motion was made by Carol Chenault and seconded by Mary Beth Adams that the minutes be approved as read. The motion carried.

Treasurer's Report

The treasurer's report was given by Stephen Fancher. Mr. Fancher reported a checking account balance of \$3,597.29 and a savings account balance of \$2,510.07. Steve noted one correction that the travel grant received by Brenda Bryant was not an ALAIR Travel Grant but rather an AIR Travel Grant. A motion was made by Jane Williams and seconded by Brenda Bryant that the Treasurer's report be approved with said correction. The motion carried.

Conference Update

Dan Tennimon, ALAIR Vice President and Program Chair, also extended greetings to everyone and acknowledged Marian Dotson and Debbie Warren of Troy State University Montgomery as local arrangements hosts. Mr. Tennimon reported that prior to the group dinner outing, many early conference attendees took advantage of the special tour of the Rosa Park Museum that was conducted by Ray White of TSUM. Approximately 25 conference attendees went to the Brew Pub for the Thursday Night Group Dinner and had great food and a wonderful time. In spite of travel cutbacks within the state, the number of conference attendees totaled 51. During the conference, the 2003 Best Fact Book competition was held and the award went to the University of Alabama. Mr. Tennimon indicated that this year's conference will feature a special performance by the Floyd Middle Magnet School Jazz Band and special entertainment during the luncheon. Dan outlined the remainder of the conference which convened in the Rosa Parks Museum and he closed with best wishes for a memorable ALAIR Conference hosted by Troy State University Montgomery.

New Business

Dr. Fendley acknowledged Sam and Janis Lowther for their many years of dedicated service to ALAIR. Janis Lowther is an Institutional Research Associate at the Alabama Commission on Higher Education and has served as editor of the ALAIR Resource Directory since its inception. The Directory serves as a resource for ALAIR members which lists contact persons throughout the state of Alabama engaged in institutional research and related functions including assessment, planning, and student records. Sam Lowther is Executive Director for Planning and

Finally, Dr. Holland had the pleasure of presenting Dr. William Fendley with the outgoing President's award for his service to ALAIR. Dr. Holland noted that during Dr. Fendley's tenure: last year's revenues were exceeded, membership held steady, and great programs and activities were offered to the membership. Dr. Fendley indicated that it was a pleasure to serve as ALAIR President for 2002-2003. Lastly, Dr. Fendley closed with a note of thanks to outgoing ALAIR Board Members: Steve Fancher (Treasurer); Kelly D'Eath, Diane Sherman and Jane Williams (Members at Large); and Robert Gottesman and Frank Hurley (Nominating Committee). The "gavel" was passed to incoming ALAIR President, Dan Tennimon, who made several comments and continued with the remaining items on the agenda.

Other Business/Announcements

Incoming ALAIR President Dan Tennimon called for other business on the agenda. Janis Lowther, Editor of the ALAIR Resource Directory, requested that all changes for the Directory be forwarded to her as soon as possible. Changes may include corrections, deletions and additional information that should be reflected in the next edition of this valuable resource document.

With Board members from AIR and SAIR present, Mr. Tennimon asked for announcements regarding upcoming annual conferences and forums. Ms. Gail Fishman, Liaison for AIR Affiliated Groups, reported that the 2003 AIR Forum will be held in Tampa, Florida, on May 18-21 and the 2004 Forum will be held in Boston, Massachusetts, on May 30-June 2. Gail indicated further that the AIR Forums provide a great opportunity for networking with other institutional research professional across the globe internationally. AIR will host two Institutes this year which will provide extended professional development opportunities for the membership. Several publications and grant opportunities will also be made available this year. Gail encouraged everyone to take a look at the AIR website and see how AIR can better serve you. Sam Lowther, SAIR President, reported that the next SAIR Conference will be held in San Antonio, Texas, on October 11-14, 2003. Sam said that Jim Purcell of Georgia College & State University is the SAIR Program Chair and is putting together a great program for this year. Sam also acknowledged Teresa Hall of the University of Alabama at Birmingham as a member of the SAIR Board.

Dr. William Fendley noted that Alabama has always had a great contingency represented at the SAIR Conferences and a good number at AIR Forums. Mr. Dan Tennimon encouraged everyone to participate in AIR and SAIR to the fullest extent possible and to consider presenting a proposal for hosting the next ALAIR Annual Conference.

Without further business, the ALAIR Annual Business Meeting was adjourned.

Respectfully submitted,

Cathy R. Tanner
Secretary