

ALAIR Annual Business Meeting
April 16, 1999

The Alabama Association for Institutional Research conducted its annual business meeting on April 16, 1999, at the Auburn University Conference Center on the Auburn University campus. ALAIR President Anna Waggener, University of South Alabama, called the meeting to order at 12:30 p.m., with a welcome to everyone. She extended a welcome to special guests Dr. and Mrs. Joseph T. Sutton. She also introduced the ALAIR Executive Board: Teresa Hall, Vice President; Myrtes Green, Past President; Janis Lowther, Secretary; Michael O'Rear, Treasurer; Members-at-Large, Sandra Fowler and Priscilla Holland; and, Nominating Committee, Mimi McDaniel and Cathy Tanner. Anna also noted that there were ten newcomers registered and had the ones in attendance stand.

The minutes of the 1998 annual business meeting were passed out for review. A motion made by Janis, and seconded by Carol Chenault, to approve the minutes was carried unanimously.

The Treasurer's report was presented by Treasurer Michael O'Rear. The financial report covered the Association's activity from April 16, 1998 through April 16, 1999. Mike moved and Ellen Haulman seconded the motion to accept the financial statement as reported. The motion was carried unanimously. Mike reported that ALAIR was in good financial standing.

Anna recognized Teresa Hall for comments on the conference. Teresa recognized Cara Mia Braswell as chairperson of the Local Arrangements and thanked her with a round of applause. Thanks also went to all the Planning and Analysis staff at Auburn University.

The best Factbook award was presented by Larry Jones of the Georgia Institute of Higher Education. The award went to the University of Montevallo. Teresa urged everyone to enter their Factbook next year.

Myrtes Green was then recognized to present the 1999-2000 slate of officers:

President - Teresa Hall

Vice-President/President Elect - Priscilla Holland

(Priscilla asked to be recognized and withdrew her name but asked that she serve at a later date. Karen Freemon made a nomination from the floor. She nominated Mimi McDaniel, ASU.)

Treasurer - Brenda Bryant

Nominating Committee - Jim Eck and Monica Smith

Myrtes asked for other nominations from the floor. The nominations was closed. Myrtes moved that the nominations be accepted, second by Cara Mia and the motion passed.

Myrtes then recognized the ALAIR Best Paper Award from the 1998 meeting, which will be presented at the Seattle AIR Forum: Frank Hurley, University of South Alabama. She then presented Frank the ALAIR Travel Grant to AIR. She then recognized the out-going officers and thanked

them for a job well done.

Next, Myrtes recognized Dr. Sutton and with him presented the 1999 ALAIR Joseph T. Sutton award to Harriott Calhoun of Jefferson State Community College.

Bill Fendley gave a conference update on the 1999 AIR Forum to be held in Seattle May 30 through June 2, 1999. Then Sam Lowther gave a report on the 1999 SAIR Conference to be held October 16-19, 1999 in Chattanooga, Tennessee.

Myrtes presented the President's box to out-going President, Anna Waggener.

Karen Freemon thanked ALAIR for the 1998 Travel Grant to SAIR. Myrtes thanked Karen for presenting the "Newcomer's Workshop" and also for chairing last year's local arrangements.

There being no further business, President Waggener adjourned the meeting.

Respectfully submitted,

Janis C. Lowther
Secretary

ALAIR FINANCIAL SUMMARY

April 16, 1999

ACCOUNT BALANCES --- 3/1/99	\$5,679.19
Savings - Security Federal Bank, Tuscaloosa	\$5,639.85
Checking - Security Federal Bank, Tuscaloosa	\$39.34

Receipts

1998-1999 membership fees	\$15.00
1999-2000 membership fees	\$585.00
1999 ALAIR conference fees	\$1,560.00
Interest on checking account at Security Federal Bank, Tuscaloosa	\$0.00
Interest on savings account at Security Federal Bank, Tuscaloosa	\$48.50

Total Receipts (+)	\$2,208.50
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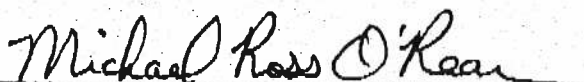
Disbursements

ALAIR Travel Grant to 1998 SAIR Conference for Karen Freemon	\$200.00
Reimbursement to Janis Lowther for postage to mail March ALAIR newsletter	\$75.90
Reimbursement to Janis Lowther for paper purchased for ALAIR	\$3.44
1999 Sutton Award and Outgoing President's gift	\$127.44
Refund to Carol Chenault for overpayment of 1999-2000 ALAIR membership fee	\$15.00
Refund to University of South Alabama of pre-paid conference fees for Al Yeager	\$40.00
Printing of 150 copies of the 1999 ALAIR Resource Directory	\$217.00

Total Disbursements (-)	\$678.78
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Transfers from savings to checking	\$4,000.00
Deposit of membership fees to savings	\$600.00
Deposit of conference fees to savings	\$1,560.00

ACCOUNT BALANCES --4/16/99	\$7,208.91
Savings --- 4/16/99	\$3,848.36
Checking --- 4/16/99	\$3,360.56


Treasurer