

ALAIR ANNUAL BUSINESS MEETING
APRIL 19, 1996

The Alabama Association for Institutional Research conducted its annual business meeting on April 19, 1996, at its annual conference held on the campus of Samford University in Birmingham. President Sam Lowther called the meeting to order at 1:05 pm. He welcomed special guests Dr. Joe Sutton and his wife Frances, and Dr. Tim Sanford, the speaker at the opening session.

The **minutes of the 1995 annual business meeting** were included in everyone's conference packet for review. They were approved unanimously.

Treasurer Ellen Haulman presented the **financial report** which indicated the association's financial activity from July 21, 1993 through July 16, 1995 and since April of last year. The report was accepted unanimously.

Sam then made announcements starting with a mention of how many **ALAIR folks are involved in SAIR and AIR** (specifically Harriott Calhoun, Debbie Dailey, Bill Fendley, and Hannelore Delbridge). He emphasized how important it is for new people to get involved at the state, regional and national levels. He turned over the floor to Al Yeager who reminded the group about **SAIR in Mobile in October**. The conference will be held at the Adams Mark Hotel in Mobile, and the theme is **Charting the Course in a Changing Environment**. Sam mention that ALAIR would be cosponsoring a reception. Debbie Dailey, SAIR president, stressed to everyone the **benefits of participating in SAIR** and encouraged them to take advantage of the meeting's location this fall.

Immediate Past President Judy Miller presented the **slate of officers** to the membership:

Vice President/President Elect	Myrtes Dunn Green, Stillman
Secretary	Vicki Hawsey, Reid State
Nominating Committee	Allen Smith, JSU
	Cathy Tanner, Bishop State

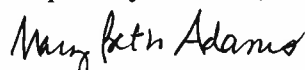
There were no other nominations from the floor, and the slate presented by the nominating committee was unanimously accepted. Judy acknowledged those who had served on her nominating committee: Teresa Hall and Hannelore Delbridge. She then eloquently shared the history of the **Sutton Leadership Award** and introduced special guest Dr. Joe Sutton. Dr. Sutton spoke for a few minutes on the value and evolution of the institutional research profession; his remarks were predictably motivating and humorous. The Sutton Award was presently to Dr. Al Searway, Jacksonville State University, who graciously accepted.

Sam presented the **AIR travel grant** to Anna Waggener, USA who will be presenting at the "Best Paper from a State Conference" session in Albuquerque.

In **other business**, Sam reminded the membership of the telephone survey being conducted by the executive committee. He also encouraged everyone to complete a conference evaluation form as they were important for getting input on the selection of the best paper. Judy Miller took a moment to recognize and thank Sam Lowther for his service to ALAIR as vice president and president. He was presented with a personalized box.

There being no further business, the meeting was adjourned at 1:45 pm.

Respectfully submitted,


Mary Beth Adams
ALAIR Secretary

Corrected 887

**ALAIR FINANCIAL STATEMENT
APRIL 19, 1996**

June 17, 1995	SAVINGS BALANCE		\$5,194.20
	Disbursements	(\$0.00)	
	Deposits	\$501.49	
	Account Balance	4/19/96	<u>\$5695.69</u>
	CHECKING BALANCE		\$1,373.01
	Disbursements	(\$1081.72) #	
	Deposits	\$1380.45 <i>1420.45 887</i>	
	Account Balance	4/19/96	<u>\$1671.74</u> #1711.74 <i>887</i>
ALAIR TOTAL HOLDINGS—4/19/96			<u>\$7367.43</u>

Account Details

Disbursements, Checking

ALAIR Travel Grant for AIR (Hall)	(\$300.00)	
ALAIR Travel Grant for SAIR (Delbridge)	(\$200.00)	
Copy Service for Newsletter	(\$168.11)	
Postage	(\$ 74.24)	
Office/Conference Supplies	(\$ 70.90)	
Annual & President's Awards-1996	(\$244.47)	
Refund of Registration Overpayment	(\$ 15.00)	
Checks	(\$ 9.00)	
		<u>(\$1081.72)</u>

Deposits, Checking

Membership Dues	\$ 110.00	
Interest	\$ 15.45	
1996 Conference Registration/Membership	\$1255.00 <i>1295.00</i>	
		<u>\$1380.45</u> #1420.45 <i>887</i>

Disbursements, Savings

No Activity	(\$ 0.00)	
		<u>(\$ 0.00)</u>

Deposits, Savings

AIR ERC Program Grant	\$ 300.00	
Membership Dues	\$ 30.00	
Dividends	\$ 171.49	
		<u>\$ 501.49</u>

Ellen E. Haulman
Treasurer

ALAIR YEAR TO DATE FINANCIAL SUMMARY JULY 21, 1993 - JUNE 16, 1995 TREASURER'S END OF TERM REPORT
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ACCOUNT OPENING		\$6,195.60
Revenue	Dues	\$305.00
	Annual Meeting Registration/Dues, April, 1994	\$2,362.50
	Annual Meeting Registration/Dues, April, 1995	\$2,490.00
	Interest Dividends	\$276.21
		\$5,433.71
Expenses	Travel Grant, SAIR, 1993 (ELLIOTT)	\$200.00
	Travel Grant, AIR, 1994 (HAWSEY)	\$300.00
	AIR, Train the Trainer, 1994 (SMITHERMAN)	\$50.00
	AIR, Train the Trainer, 1995 (CALHOUN)	\$50.00
	ANNUAL MEETING, 1994	
	Annual Award, Yeager	\$109.62
	Past President Awards	\$444.89
	Honorarium - Miles	\$130.00
	Conference Luncheon	\$840.50
	ANNUAL MEETING, 1995	
	Annual Award, Staub	\$101.95
	Past President Award	\$63.82
	Honorarium - Bers	\$100.00
	Conference Luncheon	\$590.00
	Speaker, Other expenses	\$339.06
	Welcome Reception	\$248.00
	Program Printing	\$24.73
	Enterprise Entertainers	\$50.00
	Break Refreshments	\$119.97
	Overpayment, Membership Dues	\$120.00
	Conference Registration Refund	\$105.00
	MISCELLANEOUS	
	Coping Services	\$321.88
	Postage	\$186.96
	Check Order	\$9.00
	Supplies	\$125.22
	Resource Directory, Printing & Binding	\$430.50
	Membership Fee - Credit Union	\$1.00
		\$5,062.10
	TOTAL EXPENSES	\$5,062.10
	ACCOUNT BALANCE	\$6,567.21
	SAVINGS Balance	\$5,194.20
	CHECKING Balance	\$1,373.01
	Total	\$6,567.21

As of June 16, 1995