

MINUTES OF THE ALAIR ANNUAL BUSINESS MEETING
Friday, April 21, 1995

The annual business meeting of the Alabama Association for Institutional Research was held on Friday, April 21, 1995, at Troy State University at Dothan during the Association's annual conference. President Judy Miller called the meeting to order at 12:30 p.m. and introduced members of the executive committee and special guests Dr. Trudy Bers, speaker, Terry Russell of AIR, and Dr. and Mrs. Joe Sutton.

Dr. Miller reminded the membership that minutes of the 1994 business meeting were distributed earlier and dispensed with reading them aloud. A motion was made, seconded, and unanimously approved to accept the minutes as written. Brenda Byrant, treasurer, reviewed the Association's financial statement, and a motion was made, seconded, and unanimously approved to accept it.

Dr. Miller reminded the membership of the evaluation form that was included in each packet, and requested that each person complete it at the end of the conference. Dr. Harriott Calhoun, Nominating and Elections Committee Chair, presented the proposed slate of officers for election and opened the floor for additional nominations. There being no additional nominations, the motion was made, seconded, and unanimously approved to elect the following slate of officers:

Vice President/President Elect	Judy Rogers, University of Montevallo
Treasurer	Ellen Haulman, ACHE
Nominating Committee	Teresa Hall, Auburn University Hanna Delbridge

Dr. Calhoun, who also chairs the Awards Committee, introduced Dr. Joseph T. Sutton and gave a brief biographical sketch. She explained the significance of the Sutton Award and presented it to Dr. Kay Staub. Dr. Sutton then briefly reflected on Dr. Staub's experiences, abilities, and contributions to the field.

The membership was reminded that Alabama is hosting SAIR in 1996. Bill Fendley and Al Yeager encouraged strong support on behalf of ALAIR members. Debbie Dailey, incoming president of SAIR, asked for all who could to attend the SAIR conference in Roanoke, Virginia, in October. Alabama is represented strongly in SAIR officers. Bill Fendley, chair of the 35th AIR Forum in Boston invited ALAIR members.

Dr. Judy Miller thanked Shane Stonesifer for his and TSUD's assistance in providing local arrangements at Dothan and Sam Lowther for his hard work in designing the program. Dr. Miller asked for any old or new business. There was none.

Sam Lowther then presented an engraved box to Judy Miller in recognition of her service to ALAIR as president.

There being no further business, the meeting was adjourned at 1:45 p.m.

Respectfully submitted,

Vicki P. Hawsey
for Mary Beth Bridges
Recording Secretary

ALAIR FINANCIAL STATEMENT

April 21, 1995

April 5 1994

SAVINGS BALANCE		\$4,055.19
Disbursements	(\$.00)	
Deposits	979.01	-----
Account Balance	4/21/95	\$5,034.20
CHECKING BALANCE		\$2,817.40
Disbursements	(\$ 2,255.98)	
Deposits	1,535.79	-----
Account Balance	4/21/95	\$2,097.21
ALAIR TOTAL HOLDINGS - 4/21/95		\$7,131.41

***** Account Details *****

Disbursements, Checking

1994 ALAIR Conference Speaker	(\$130.00)	
Copy Service, Newsletter	(246.82)	
ALAIR Travel Grant for AIR (Hawsey)	(300.00)	
1994 ALAIR Conference Luncheon, etc.	(840.50)	
1994 AIR "Train the Trainer" (Smitherman)	(50.00)	
ALAIR Resource Manual Printing	(386.76)	
ALAIR Resource Manual Binding	(43.74)	
Postage	(123.16)	
Refunds for Overpayment of Membership Dues	(55.00)	
Refund for Cancelled Conference Registration	(80.00)	
		<u>(\$2,255.98)</u>

Deposits, Checking

Membership Dues	\$ 15.00	
Interest	38.29	
1994 Conference Registration	242.50	
1995 Conference Registration/Memberhsip Dues	1,240.00	
		<u>\$ 1,535.79</u>

Disbursements, Savings

No Activity	(\$.00)	
		<u>(\$.00)</u>

Deposits, Savings

Membership Dues	\$200.00	
1994 Conference Registration	600.00	
Dividends	179.01	
		<u>\$ 979.01</u>

Brenda L. Bryant

Treasurer